

ZENNOR PARISH COUNCIL

Minutes of the Ordinary Meeting of Zennor Parish Council held on Tuesday 15th June 2021 at Zennor Village Hall commencing at 7.30pm

Present: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Molly Banks, Katharine Heron, Nick Lambert, Liz Thompson

In attendance: Fiona Drew (Clerk) and 4 members of the public.

021/06/21-22 Apologies for absence

Councillor Alex Thompson.

022/06/21-22 Declarations of interest & dispensations

None

023/06/21-22 Public participation

Two members of the public spoke in relation to Agenda Item 7c) Planning, regarding the work that had taken place on the studio extension. They stated that they regretted what had happened and wanted to take the right route forward, that the work had ceased and that they were discussing with a planner to put together plans for a working studio which would be incorporated into the landscape.

024/06/21-22 Action required on matters raised during public participation

The Chairman thanked the residents for attending the meeting and outlined the concerns that the Council had with the way the process had happened. The residents were advised that they should contact Cornwall Council to see if planning permission was required and submit any application and plans direct to them. The Parish Council would then be invited to comment as a consultee via the formal process.

025/06/21-22 Minutes

It was **RESOLVED** that the minutes of the annual meeting held on 20th May 2021, previously circulated, be signed by the Chairman as a true and accurate record. (Action: The Chairman)

026/06/21-22 Matters Arising

The Council noted the Clerk's report regarding matters arising as follows:

- **013/05/21-22** Code of Conduct – a number of Councillors still need to attend this training. A link has now been circulated to enable Councillors to view this training on You Tube. Please can Councillors notify the Clerk when they have completed this. (Action: All Cllrs)
- **017/05/21-22a)** Website – the Clerk still needs some feedback from Councillors regarding any specific wording that requires updating on the website. The Clerk will clarify regarding inclusion of Village businesses. (Action: All Cllrs & the Clerk)
- **017/05/21-22b)** Social media – the Clerk has today set up the Facebook page and circulated the link to Councillors and would ask everyone to share locally. (Action: All Cllrs & the Clerk)

027/06/21-22 Planning

a) Applications:

None

b) Decisions:

i) PA21/05116: Western Power Distribution (WPD): New property connection to electricity network which will include works to construct a new 3phase 11kv overhead line approximately 390m in length, supported by 7 wooden poles with a maximum height of 12m; Brook Cottage Tredinnick, Newmill; **no objections**. Councillors expressed their disappointment that this was going ahead above ground and it was **agreed** to email Councillor George and copy in the AONB to query why this was not being done underground given the nature of the area, when Western Power were undergrounding all other lines locally. In addition, that the planning process should include consultation on this type of application. (Action: The Clerk)

c) Other – emails received regarding work on a studio – this matter was discussed under Minute reference 024/06/21-22.

d) Any other Planning Matter received at or before the start of the meeting:

None

028/06/21-22 Councillor Reports

a) Councillor Reports: None

b) Cornwall Councillor Report: None

029/06/21-22 Dark Skies

The Chairman reported that a response had been received from the International Dark-Sky Association with a number of questions to be answered before dark sky status can be awarded. The Parish Council has been asked if it would take on the responsibility of performing regular night sky brightness measurements (to be done annually), which is a requirement once the status has been achieved and it was **RESOLVED** to agree to do this.

Councillor Thompson left the meeting at 8.05pm.

030/06/21-22 Police Report

PCSO Webb confirmed by email that there had been one crime in the area in the past month relating to protestors in the road who were unlikely to be prosecuted.

031/06/21-22 Village Matters

a) Parish Plan: It was **agreed** that further virtual workshops would take place on Wednesday 30th June and Thursday 8th July at 7.00pm on Zoom. (Action: The Clerk)

b) Traffic Management, Signage & Parking in the Village: Rupert Spencer, Highway & Environment Manager (West) has agreed to do a site visit on Tuesday 29th June at 10.00am with the Chairman & Clerk to discuss the concerns raised. (Action: The Chairman & Clerk)

032/06/21-22 Highway Matters

a) Highways Issues: None

b) Fly Tipping: A large box at Bosporthennis has been reported recently.

033/06/21-22 Parish Path Matters

a) Footpath 18: The email from the Ramblers Association, regarding access to Footpath 18 at Brook Cottage, has been noted and the Clerk has thanked them for their work on getting this reopened.

b) Any footpath or coast path issues: It was noted that the first cut for the coast path is scheduled for the last week in June, with the second cut to be looked at in September. The footpaths will be cut when they have flowered

034/06/21-22 Financial Matters

a) Insurance: The Clerk had circulated the proposal from Came & Co and checked the policy details and it was **RESOLVED** to accept this quote with no change in price. (Action: The Clerk)

b) Summary of Accounts: It was **RESOLVED** to note income received and direct debit & other payments made and approve payments as follows: (Action: The Clerk & Vice-Chairman)

Receipts:

Donation	£500.00
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Payments to note:

Google Suite for May (DD)	£4.14
Adam Curtis (new website)	£390.00 (approved 17/05/21-22)

Payments for Approval:

Clerk's Salary	£576.00
HMRC	£144.00
Clerk's Expenses	£32.85
Insurance renewal	£218.00
ICO Data Protection renewal	£35.00
CALC – CiLCA training	£120.00

It was **agreed** that proposals as to how to spend the donation would be considered at the next meeting. (Action: The Clerk)

c) Councillor Training: It was **RESOLVED** that the Chairman attend CALC Chairmanship training in August on Zoom at a cost of £20.00 (+VAT). (Action: The Clerk & Chairman)

035/06/21-22 Governance

a) Temporary Scheme of Delegation: It was **RESOLVED** to approve the continued use of this Scheme of Delegation if required.

b) Accessibility Statement: It was **RESOLVED** to approve the amended Accessibility Statement following the update to the website. (Action: The Clerk)

036/06/21-22 Correspondence

a) Cornwall Council – Tour of Britain update: noted

b) 20's plenty for Cornwall – campaign update: It was **RESOLVED** to write to support this campaign. (Action: The Clerk)

c) St Martin-by-Looe Parish Council – temporary 56-day camping rule: this was noted but it was **agreed** not to respond.

d) Resident's request regarding bins: The Clerk outlined the resident's request to put in a bin shelter and it was **agreed** to pass on the details of the landowner for her to contact. (Action: The Clerk)

e) Resident's letter regarding the area around Cove Cottage: The Clerk read out the letter and it was **agreed** to respond to say that the owner of the Pilchard Cellar was entitled to block the entrance to it, in terms of planning the Council would consider any applications when they were submitted and were keen to ensure that all designated paths in the Parish remained open. (Action: The Clerk)

037/06/21-22 Date of next meeting

The date of the next meeting was noted as Tuesday 13th July at 7.30pm in the Village Hall.

038/06/21-22 Agenda Items for next meeting

Councillors to contact the Clerk no later than Monday 5th July with items they wish to be included, other than those already noted in the minutes. Planning Protocols. Lack of public toilets in the village.

There being no further business, the Chairman closed the meeting at 8.45pm.

Signed: _____ Chairman Date: _____