

Zennor Parish Council

AGENDA ANNUAL COUNCIL MEETING OF ZENNOR PARISH COUNCIL AT ZENNOR VILLAGE HALL ON TUESDAY 13 MAY 2025 AT 7.00 PM

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@zennor-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.zennor-pc.gov.uk and on the Zennor Noticeboards.	
REF.	DESCRIPTION
25-04/1	ELECTION OF CHAIR a) Election of Chair b) Signing of Declaration of Acceptance of Office c) Chair's welcome
25-04/2	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
25-04/3	ELECTION OF VICE CHAIR a) Election of Vice Chair b) Signing of Declaration of Acceptance of Office
25-04/4	MEMBERS DECLARATIONS To NOTE Councillor Declarations of Acceptance of Office To NOTE signing of the Councillor Statement of Assurance and Councillor Communications Agreement To RECEIVE any Declarations of Interest from Members: i. Pecuniary/Registrable Declarations of Interests ii. Non-Registrable Interests iii. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
25-04/5	PORTFOLIO HOLDERS 2024/25 To confirm Portfolio Holders for 2024/25
25-04/6	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda and should give their name and subject to the Clerk at clerk@zennor-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Zennor Parish Council Standing Orders, unless extended at the discretion of the Chair .
25-04/7	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Zennor Parish Council (ZPC) held on 14 April 2025 having been previously circulated be taken as read, APPROVED , and signed.
25-04/8	MATTERS ARISING To NOTE any matters arising from the accepted Minutes

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25-04/9	NEW PLANNING APPLICATIONS No applications at time of published Agenda
a)	PA25/02612 Proposal: Demolition of existing extensions and new single storey extensions to sides of dwelling, alterations to fenestration, formation of new parking area and associated works Location: Treen Farm North Zennor St Ives TR26 3DE
25-04/10	PLANNING DECISIONS to NOTE None at time of published Agenda
25-04/11	OTHER PLANNING MATTERS and late application/decisions
	Neighbourhood Priority Statements
25-04/12	Community Engagement & Communications To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website and social media
25-04/13	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Water quality project
25-04/14	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-04/15	Public Rights of Way (PRoW) To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-04/16	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Standing Orders 2025 b) Financial Regulations 2025 c) Co-option Policy d) Councillor Register Of Interest forms e) Meeting Dates 2025-26
25-04/17	FINANCE a) To RECEIVE and NOTE the Bank Reconciliation as of 30 April 2025 b) To RECEIVE and RESOLVE to APPROVE the Payment Schedule May 2025 c) Responsible Financial Officer report d) AGAR 2024/25 i. Certificate of Exemption 2024-25 ii. Internal Audit Report 2024-25 iii. Annual Governance Review 2024-25 iv. Annual Accounting Statement 2024-25 v. Notice of Exercise of public Rights 2024-25 e) Grants/Funding
25-04/18	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received c) Clerk annual leave
25-04/19	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate

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25-04/20	Diary Dates: Meeting dates to be confirmed: ZPC FCM 10 June 2025
25-04/21	END OF MEETING